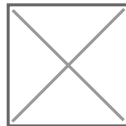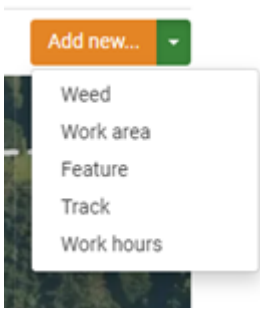# Recording work hours

You can record the hours worked against a work area.

1. Click on the **Weeds** tab under your project title, then click on **Add new**.
2. A list options will appear, choose **Work hours**.
3. You will then see the **Create Work hours** form.
4. Fill in the details such as **Work hours**, **Members**, **Member type**, **Activity** and the **Work areas**.

5. Click on **Save** to record work hours.

Revision #1
Created 5 August 2021 07:32:20
Updated 25 August 2021 00:12:31